

KINGSVILLE TOWNSHIP TRUSTEES AGENDA

December 11, 2019

The December 11, 2019 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff waived the reading of the November 27, 2019 regular meeting minutes and approved them as presented. Karl Brunell seconded the motion; all yes. Copies of the minutes were available.

FINANCIAL REPORT:

Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

CORRESPONDENCE: 1) IEN Christmas card was received. 2) The township received a letter from Monroe Township letting us know that as of 1-1-2020 they would be self-staffing for EMS so there would no longer be a contract with them for services. 3) Mike Cliff reported that there was a concern posted on Facebook from Thomas Burris that Fox Road was icy today. The road department was made aware and addressed the issue. 4) Karl Brunell reported that there was a zoning question from Bob Cline and Mike DeFazio, Zoning Inspector, made aware.

PUBLIC COMMENTS/CONCERNS: Ladimer Kubichek asked how many of the townships paid part time employees were residents of Kingsville. He then commented that the Fire Chief still lives in Lake County. The trustees let him know that the signs asking for volunteer fire/ems signs were all down at this time.

DEPARTMENT REPORTS:

Road/Service: The road department has been working on tree trimming mostly on Creamer Road. They have been working on cleaning up the yard at the garage, getting rid of any equipment not working. They also have been working on training some of the fire department employees with using the front end loader. Rick has been training Jim Evans on snow plowing. They have had 3 call outs for snow issues so far this season. The road department would like for the trustees to look into purchasing a material spreader in the near future. The road department now has purchased 2 sweatshirts and t shirts with Kingsville's logo on them so they look more professional when in contact with resident and vendors.

Fire/EMS: 743 runs to date. 495 EMS calls. Jesse reported that Kingsville Elementary is making good progress. There was a structure fire at 2831 South Ridge Road, 2 adults and 2 children were at home at the time. The fire department was on scene in quickly. Jim Batanian was hired as a FF/Basic paid part time employee. They have had two night shifts since last meeting on December 4 and December 10, 2019. Jesse has been working on his 2020 budget. The fire department will be having first aid and CPR classes in the near future. He will be asking UH to donate Go Bags for these classes. A cost of \$2,473.00 for the new panel and opener for the fire hall. New tires from State Road will be \$1,808.06 for the ambulance. The MOU has been signed. The MDT has been installed. They will still need 2 modems and are looking into unlimited data package through Verizon for this. All of the electrical work has been done for the BWC grant. The extractor will be installed soon. The fire on Mill Street was deemed unintentional.

Zoning: Bob Cline, 5700 S Wright Street, had a zoning question that Mike DeFazio, Zoning Inspector, is working on.

OLD BUSINESS: 1) Joanne Clapp will be meeting with the Fiscal Officer on Saturday on Saturday, December 28, 2019 to help set up new line items requested by the Fire Chief. She will also be helping changing the UAN system from semi-monthly to bi-weekly pays. 2) Rick Carlson, Road Superintendent, asked where we were with getting the plates for the new plow. Karl Brunell is getting the form and will send to the fiscal officer so that we can get it in the mail.

NEW BUSINESS: 1) Karl Brunell was sworn in by Fiscal Officer, Sarah Patterson, for his new term starting January 1, 2020. 2) Jim Branch made a motion to hire Jeff Vickery and James Batinain for the paid part time employees on the recommendation of Jesse Sopko, Fire Chief. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to repair the bay door panel and purchase a new opener at a cost not to exceed \$2,473.00 at the fire hall. Karl Brunell seconded the motion; all yes. 4) Karl Brunell made a motion to purchase new tires for Unit #619 at a cost of \$1,850.00. Mike Cliff seconded the motion; all yes. 5) Jim Branch made a motion to get 2 modems and data through Verizon Wireless at a cost not to exceed \$1,000.00 per year. Mike Cliff seconded the motion; all yes. 6) Karl Brunell made a motion to have Dan Stetler frame and dry wall partisan wall at a cost not to exceed \$1,000.00. Mike Cliff seconded the motion; all yes 7) Jim Branch reminded the audience that the Boosters were have a pancake breakfast with Santa from 8am to 11am on Saturday, December 14, 2019. Free pictures with Santa will be available. 8) Jim Branch reported that per Ohio EPA road kill should be placed on the side of the road but not in the road right of way. 9) Richard Carlson, Road Superintendant, said that OPERS in not showing him as an active employee. The fiscal officer will check on this. 10) Karl Brunell made a motion to have a Budget/Faithful Performance Work Session at 6 pm on December 18, 2019. Jim Branch seconded the motion; all yes. 11) Mike Cliff made a motion to have the 2020 Organizational Meeting at 6pm on January 2, 2020. Karl Brunell seconded the motion; all yes. 12) The fiscal officer will check with OPERS and OP&F regarding going from semimonthly pays to bi weekly pays. 13) Jim Branch made a motion to complete the Faithful Performance application for Karl and Sarah to OTARMA. Mike Cliff seconded the motion; all yes.

Mike Cliff made a motion to go into Executive Session for a personnel matter. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After the Executive Session Jim Branch made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

With nothing else to discuss or decide after returning to regular session Karl Brunell made a motion to adjourn the December 11, 2019 meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Mike Cliff, Chairman

Sarah Patterson, Fiscal Officer